

# Student Device Protocols

I agree to be responsible for ensuring that:

- I use the device in accordance with school rules, policies and procedures as well as expected standards.
- I will always have my device with me in class.
- I will always use a protective carry case for storing my device and carrying it between classes and to and from school. If my device is an iPad it will always be in an iPad cover.
- I will ensure there is always space on the device for the storage of school-related files.
- I will not lend my device to another student or share my password.
- My device is password protected and my parents know this password.
- I will only use my device in class when directed to by my teachers.
- I will be organised with my device and ensure it has enough charge to last the standard school day. I understand that no charging will be allowed in class or at school.
- I understand that parents have the right to take the device away at home.
- I will never use my device to record voices of, film or photograph other students without permission.
- I will not use my device at recess and lunch – I will safely store it in my locker.
- I know that teachers may remove my device if I use it inappropriately during lessons.
- I will download all the required and recommended applications/software at home before they are required in class.
- I realize that I may be instructed to delete apps/software if I use them inappropriately while at school.

**I clearly understand the following:**

- I realize I am permitted to place music, video, apps etc on the device but these need to be placed in a separate folder and are not to be used in class unless they are part of a specific lesson.
- I am not permitted to have content on my device that is inappropriate for school.
- No games are allowed on devices, unless my teacher gives specific permission for a particular game that has an educational purpose. Game apps/software will be deleted by teachers if students are caught playing them in class.

# Parent/Guardian Protocols

A strong partnership between the school and home is needed in order to achieve our goal of providing more diverse, deeply engaging learning opportunities matched to each student's needs. This requires staff, students and parents to adhere to specific protocols. For parents/guardians these include:

- Organising the purchase of the device.
- If my device is an iPad setting up a password protected I-Tunes account where parents/guardians are responsible for supervising any software downloads. Please note that with the use of an I-Tunes card, credit card details for on-line purchases are not needed.
- Monitoring the down load of all apps/software loaded to devices and ensuring that they are appropriate.
- Organising insurance and warranty for their child's device at their own discretion.
- Being aware of and encouraging adherence to the student protocols.