

# Second Hand Uniform Shop

Customer ID:
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Parent/Guardian Surname:	Student ID:
Parent/Guardian First Name:	Student Name:
Mobile:	Year Level \ Year
Email:	Name & Year level of siblings at Rowville SC

Date submitted	Office checked (initial)	Qty In	Item Description	Comment	Price List – per item (\$)	Date Sold	Reimburse price – per item (\$)	Office Use: AP Pay Month or school account	Office Use:
			Blazer		115		100		
			School jumper		45		40		
			Shirt: Girls SS		25		20		
			Girls LS		25		20		
			Shirt: Boys SS		20		15		
			Boys LS		20		15		
			Pants: Girls grey pants		25		20		
			Boys grey pants		20		15		
			Grey shorts		20		15		
			Tie		10		5		
			Dress		30		25		
			Winter skirt		30		25		
			Sport top		25		20		
			Sport shorts		15		10		
			School bag		25		20		
			Cap		10		5		

## Uniform Intake Policy

Second hand uniform items must be freshly laundered and in good repair. It is at the sole discretion of the school if items are accepted for resale.

- Shirts and dresses with stains under the arms and along the collar will not be accepted.
- Any uniform items with paint or ink stains will not be accepted.
- All zips on jackets, trousers, schools dresses and winter skirts must be working.
- All buttons must be on shirts, trousers, school dresses and winter skirts.

## Parent Reimbursement Policy

Payments will be made once a term to parents only if total items sold exceed \$20.

If total of sold items is \$20 or less, a Family credit note may be processed to school account and not refunded to parent if family has current students at the school and school fees are not up to date.

Onus is on family to keep bank account details up to date. If families have exited the school, attempt will not be made to track correct payment details if initial payment is rejected.

Items will be held for 2 years from date of lodgement. Assessment will be made after that date whether stock is retained or donated to welfare. Parents will not be contacted about this process.

I acknowledge the school's policies as outlined above.

Parent signature \_\_\_\_\_

Date: \_\_\_\_\_

If applicable per the Parent Reimbursement policy, payment method for sold items will be via direct deposit into your bank account.

Please supply the following details:

Account name:
BSB:
Account:

Second hand uniform shop enquiries: [uniformshop2ndhand@rowvillesc.vic.edu.au](mailto:uniformshop2ndhand@rowvillesc.vic.edu.au) or via our Facebook Group <https://www.facebook.com/groups/547714172432280/>